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UNIVERSITY OF MAIDUGURI TEACHING HOSPITAL
(Office of the Chief Medical Director)
BAMA ROAD, PMB 1414, MAIDUGURI, NIGERIA
INVITATION FOR TENDER FOR CONSTRUCTION WORKS, SUPPLIES/INSTALLATIONS OF GOODS AND SERVICES

1. INTRODUCTION:

This is to inform the public that the University of Maiduguri Teaching Hospital is desirous of commissioning competent contractors for its year 2025 Capital and other Projects. In view of this, the Hospital is hereby inviting interested contractors for Tender Bids in respect of Construction Works, Supply/Installation of Goods and Services in accordance with the Due Process:

2. SCOPE OF WORKS/SUPPLY:

LOT No.	PROJECT TITLE
LOT 1a	Procurement and Installation of General Medical Equipment & Training (Major)
LOT 1b	Procurement and Installation of General Medical Equipment & Training (Minor)
LOT 2a	Procurement and Installation of General Surgical Equipment & Training
LOT 2b	Procurement and Installation of Trauma and Accident & Emergency Equipment
LOT 3	Procurement and installation of Hospital fittings
LOT 4	Procurement and Installation of Stroke Center equipment and fittings
LOT 5a	Upgrade and extension of Electronic Medical Records
LOT 5b	Procurement and installation of ICT School furniture
LOT 6	Development of Abuja Liaison Office
LOT 7a	Upgrading of Schools (School of Nursing Extension)
LOT 7b	Upgrading of Schools (Hostel Renovation)
LOT 8	Upgrading of Laboratories (works)
LOT 9a	Upgrade of Pharmacy Department (works)
LOT 9b	Upgrade of Sports Centre (works)
LOT 10	Upgrade and Extension of Child Institute
LOT 11a	Nuclear Medicine Centre Upgrade (Furniture)
LOT 11b	Nuclear Medicine Centre Upgrade (Fittings and interior design)
LOT 11c	Nuclear Medicine Centre Upgrade (Minor Equipment)
LOT 12	Construction and Redesigning of Hospital Entrance
LOT 13a	Procurement and installation of Cardiac Heart centre equipment (Open Heart Surgery Twin Theater)
LOT 13b	Procurement and installation of Cardiac Heart centre equipment (Other Cardiac equipment and fittings)
LOT 14	Procurement and Installation of Interventional Radiology Centre equipment (CT scan Machine)

3. SCOPE OF SERVICES

LOT No.	PROJECT TITLE
LOT 15	Training of Clinical and Non-Clinical Staff

4. ELIGIBILITY/REQUIREMENTS:

a. Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form $CAC_{1.1}$ or CAC_2 and CAC_7. Business Name with Form BN1 is also acceptable for Consultancy Services;

b. Evidence of Company's Income Tax Clearance Certificate (or Personal Income Tax Clearance Certificates of all the Partners in case of Business Name) for the last three (3) years valid till 31st December, 2025;

c. Evidence of Pension Clearance Certificate valid till 31st December, 2025 (this requirement is only applicable to bidders whose number of staff is 15 and above);

d. Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2025 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is ₦50m and above);

e. Evidence of Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2025;

f. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2024 or valid Certificate issued by BPP.

g. Sworn Affidavit:

- disclosing whether or not any officer of the relevant committees of the University of Maiduguri Teaching Hospital or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- that no Director has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;
- that the Company is not in receivership, the subject of any form of insolvency or bankruptcy proceedings or the subject of any form of winding up petition or proceedings;

h. Company's Audited Accounts for the last three (3) years - 2022, 2023 & 2024;

i. Reference Letter from a reputable Commercial Bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;

j. Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, QSRBN, ARCON, CORBON etc.;

k. Verifiable documentary evidence of at least three (3) similar jobs (in size, nature & complexity) executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;

l. List of Plants/Equipment with proof of Ownership/Lease Agreement;

m. For Supply of Equipment: Letter of Authorization from the Original Equipment Manufacturers (OEM) listed in the Approved Policy for Procurement of Health and Medical Equipment for Tertiary Hospitals in Nigeria;

n. Consultancy Services: Evidence of Firm's current registration with the relevant regulatory professional body(ies) such as Medical and Dental Council of Nigeria and Centre for Management Development;

Note: All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the

Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

5. COLLECTION OF TENDER DOCUMENTS (GOODS & WORKS)

Interested Companies are to collect the Standard Bidding Document (SBD) from the Office of the Secretary, Tender's Board (Deputy Director, Procurement, University of Maiduguri Teaching Hospital, Maiduguri) on evidence of payment of a non-refundable tender fee of **₦10,000.00** only for each Lot, paid into the University of Maiduguri Teaching Hospital's TSA in any reputable commercial bank in Nigeria. The teller for this payment should be converted to the Hospital's receipt at the Finance & Accounts Department of the Hospital. Photocopy of the receipt should be attached to the Standard Bidding Document (SBD)

6. SUBMISSION OF TENDER DOCUMENTS (GOODS & WORKS)

Prospective Bidders to submit bid for the Lot desired, two (2) hard copies each of the **Technical and Financial Bids** with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as **"Technical Bid" or "Financial Bid"**. Thereafter, put the two (2) sealed envelopes together in a bigger sealed envelope addressed to the **Chief Medical Director, University of Maiduguri Teaching Hospital, Maiduguri, Nigeria** and clearly marked with (***the name of the project and the Lot number***) e.g. Lot 1 Procurement and installation of ……. Furthermore, the reverse of each sealed envelope should bear the name and address of your company and drop in the designated Tender Box to the under signed not later than **12:00 noon, Monday, 9th June, 2025**.

7. SUBMISSION OF EOI (CONSULTANCY SERVICES)

Interested Firms in Services are to submit the Expression of Interest (EOI) for each of the Lot desired, in three (3) hard copies each **(one original & two copies)**. The EOI should be addressed as indicated above and submitted not later than **12:00 noon, Monday, 9th June, 2025**.

8. OPENING OF EOI AND TECHNICAL BIDS

The EOIs and the Technical bids will be opened immediately after the deadline for submission at **12:00 noon, Monday, 9th June, 2025** in the Board Room of the Administrative Block of the Hospital in the presence of bidders or their representatives, while the Financial bids will be kept un-opened. Please, ensure that you sign the Bid Submission Register in the office of **the Deputy Director Procurement**, as the **University of Maiduguri Teaching Hospital** will not be held liable for misplaced or wrongly submitted bids.

9. GENERAL INFORMATION

a) Bids must be in English Language and signed by an official authorised by the bidder.
b) Bids submitted after the deadline for submission would be returned un-opened.
c) All claims will be verified by the Hospital.
d) All cost will be borne by the bidders.
e) This invitation shall neither be construed as a commitment on the part of the University of Maiduguri Teaching Hospital, Maiduguri, nor shall it entitle any contractor to make any claim whatsoever and/ or seek any indemnity from the University of Maiduguri Teaching Hospital, Maiduguri.

f) The Technical Bids will be opened in the presence of Bidders or their representatives, CSOs in the areas of Anti-Corruption and Transparency and Private Professional bodies; and will be covered by video recording; invitation link will be sent to bidder who chooses to join the bid opening online;
g) Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services);
h) Goods & Works: Only pre-qualified bidders at Technical Evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
i) Consultancy Services: Only shortlisted Applicants at EOI's evaluation will be invited at a later date for collection of Request for Proposals
j) The University of Maiduguri Teaching Hospital is not bound to pre-qualify/shortlist any applicant and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

For further enquiries, please contact the "Deputy Director (Procurement)" on Tel. 08032105187, e-mail **sububa1968@gmail.com**

Deputy Director (Procurement)
For: Management